



Youth's Assembly for Afghanistan Rehabilitation - YAAR

Announcement - Request for Quotation (RFQ)

Subject: RFQ for the Supply and Delivery of Lab Reagents for Health Facilities in Ghazni Province

RFQ No.: YAAR-RFQ-2026-22

Issue Date: 01-Sep-2026

Closing Date: 07-Sep-2026

1. Introduction:

The Youth's Assembly for Afghanistan Rehabilitation (YAAR) is a national, non-governmental, and non-profit organization founded in 1994, register no. 157, to deliver humanitarian assistance and support Afghanistan's long-term recovery. Over the last three decades, YAAR has grown into a capable and community-focused organization with experience working in more than 17 provinces and delivering over 115 multi-sectoral projects in partnership with UN agencies, INGOs, embassies, and local institutions.

Youth's Assembly for Afghanistan Rehabilitation (YAAR), invites qualified and reputable companies to submit quotations for the supply and delivery of lab reagents for health facilities in Ghazni province, according to the following conditions and requirements.

2. RFQ Summary:

- **Type of Service:** Supply and delivery of lab reagents
- **Delivery Location:** Ghazni city - YAAR Warehouse
- **Quality Requirements:**
 - All lab reagents must have at least twelve (12) months of remaining shelf life upon delivery.
- **Bid Opening:** Bids will be opened after the closing date in the presence of participating suppliers.

4. Supplier Eligibility Criteria

Eligible suppliers must submit copies of the following documents:

1. Copy of valid pharmaceutical license and valid business license (required)
2. Copy of Bank Account on the company name
3. Copy of TIN
4. Copy of President/Owner NID
5. Copy of experience documents.
6. Annex01: Vendor application Form
7. Annex02: RFQ (BoQ)

5. Quotation Requirements

Quotations must:

- Be prepared in Afghan (AFN)

- Be stamped and signed
- Include all applicable taxes (per Afghanistan tax law)
- Include transportation and delivery costs up to YAAR warehouse in Ghazni.

6. Bids Evaluation Criteria:

1. Lowest Price: 60 Marks
2. Past experience: 10 Marks (2 Marks as per Contract)
3. Legal Valid Documents: 10 Marks
4. Quality of Goods/Services: 20 Marks

7. Payment Terms:

- Payments will be made via bank transfer to the supplier's company bank account or by physical cheque.
- Payment will be processed after successful delivery and acceptance of medicines in accordance with the RFQ and approved samples.
- Any lab reagents not meeting required specifications or quality standards will be rejected, and corresponding amounts will be deducted from the payment.

8. Submission Method

Interested suppliers must comply with the following:

- All the bid documents must be stamped and signed by the authorized representative of the company.
- **Submission Address:** House #01, Street #01, Adjacent to Naderia High School, Karte Parwan, Kabul, Afghanistan.
- **Submission Deadline:** 07-Sep-2026, 04:00 PM Late submissions will not be considered.
- **Quotation Validity:** 30 days from the submission deadline
- **Suppliers must clearly indicate the following on the sealed envelope:**
 - Company Name
 - RFQ No. and RFQ Subject
 - Email Add and Phone No
 - Date
 - Sign and Company Stamp

Note: Only sealed hard-copy quotations will be accepted.

9. Procurement Rules

YAAR follows standard NGO procurement policies. Accordingly:

- YAAR reserves the right to cancel or terminate the procurement process if services are unsatisfactory or if the donor terminates the project.
- YAAR reserves the right to accept or reject any quotation, partially or fully, without assigning any reason.
- Issuance of this RFQ does not oblige YAAR to award a contract.
- YAAR may request clarification or additional information from bidders.
- YAAR has the right to increase or decrease the quantity.
- Any attempt to influence the procurement process may result in disqualification.

10. Contact Information

For inquiries related to this RFQ:

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